

Union City Fire Department

111 N. 5th Street Box 9 Union City, Tennessee 38281 901-885-4851 Fax 885-3912



Dear Firefighter Applicant:

We have received an application for employment from you for the position of Fire Fighter. This letter describes the Union City Fire Department's hiring process.

Once the minimum requirements are met, a candidate will participate in three separate but equal portions of evaluation, a physical agility test, a cognitive/ personality test, and an oral interview, in that order. A failing score in the physical agility or the written evaluation would prevent the candidate from progressing to the next level of testing. Extra points will be awarded for prior experience/ achievements. While not a defining factor, the overall score will be used as a guide to help determine a candidate's suitability to the position.

We will host a Meet and Greet prior to the testing date to give you the chance to meet some of the UCFD personnel and ask any questions you may have. This is also a great opportunity to get to know us and see the station.

Minimum Requirements

All applicants must meet the following minimum requirements to apply for candidacy, an applicant may not be considered if any one or more is not met.

- *High School diploma or equivalent.
- *Valid Tennessee driver's license.
- *Good driving record with no more than 1 moving violation in the previous 12 months.
- *Must be a citizen of the United States.
- *Should be at least 20 years of age with proof of birthdate/place.
- *Must pass a background investigation as provided in TCA 68-102-308.
- *No felony convictions or violent convictions of any kind.
- *No DUI convictions in the past 24 months.
- *Must be able to speak English clearly.

- *Must be able to perform basic math, i.e. addition, subtraction, multiplication, division.
- *Must be able to read and understand technical materials as related to the fire service.
- *Must be able to understand and follow oral and written directions.
- *Must be able to work well with others, co-workers and public.
- *Must be able and willing to maintain physical endurance and agility.
- *Must meet the physical standard as established by the department as well as pass a physical examination and certification by a physician assigned by the department.
- *Must be able to maintain a professional appearance.

There is a “practice written test” on our web site. Go to www.ucfdtn.com and check the employment section.

We will have a Meet & Greet the Friday night before the agility test (February 28 6 p.m.). This is not mandatory, **but you must notify us by phone (731-885-4851) and let us know if you Will/Will Not attend the meet and greet on Friday night.** This will also confirm that you have received this letter for the hiring process. The Meet and Greet is simply a chance to look over the station and see the layout of the physical agility set up. It will also give us a chance to see the candidates who are applying for the positions.

We will hold the Agility and Written Test on a Saturday February 29th. Applicants must report to Central Station no later than 8:00 a.m. The check in process will begin at 7:30. Parking will be across the street from Central Station at Nutrien Ag Solutions and adjacent parking lot. Please report to the Dispatch/Clerks office immediately upon your arrival to check in and bring your Driver License to confirm your identity. If you have not checked in by 8:00 a.m. you will be considered a no show and eliminated from the hiring process, there will be NO exceptions.

A copy of the Physical Agility Test and other information needed is also on the website.

Kelly E. Edmison
Chief of Department

UNION CITY FIRE DEPARTMENT OVERVIEW OF THE PHYSICAL AGILITY TEST

TAKING THE PHYSICAL AGILITY TEST

These pages contain important facts about the physical agility test. Read it carefully to learn what the test will be like. This is a measure of your ability to do certain things that are important to the job. This does not mean that you need to know all about the job when you take the test.

PARTS OF THE TEST

There are seven (7) events in the test. Each event is described on the following pages.

WHAT YOU SHOULD WEAR OR BRING TO THE TEST

Bring your DRIVERS LICENSE. Sweat pants and shirt, T-shirts, work pants, and tennis/gym shoes, and gloves (preferably leather) are the recommended apparel for this test. Tight clothes should be avoided. No food, drink, or tobacco products will be allowed in the classroom or on the drill field at any time. Dress according to the weather. **DO NOT BRING ANYONE BUT YOURSELF.** We are not responsible for any lost or stolen property; we recommend you not bring valuables or leave them in your locked car.

HOW TO PREPARE TO TAKE THE PHYSICAL AGILITY TEST

The best way to prepare for this test battery is to be in the best general physical condition possible. General physical conditioning exercises that will increase your endurance will be helpful. Some suggested general conditioning exercises might include running, swimming, climbing stairs, sit ups, push ups, etc.

TEST SITE AND DATE (For travel information call 1-731-885-3911)

Candidates will report to Union City Central Fire Station at 111 N. 5th Street, no later than 8:00 a.m. on Saturday February 29, 2020 Please report to the Dispatch/Clerks office immediately upon your arrival to check in. Check in will start at 7:30. Parking will be across the street at Nutrien Ag Solutions and the adjacent parking lot. A demonstration will be done for each event. It will be to everyone's advantage to pay close attention as to how each event should be performed.

All events are timed and are important, however safety is the main concern. No running is allowed. Test will be given rain or shine.

Failure to show up for the Agility Test will result in an automatic elimination from the employment process.

UNION CITY FIRE DEPARTMENT PHYSICAL AGILITY TEST INFORMATION

Overview - Explains how and why. This Event is timed. Absolutely no running is allowed! If you stop, unless directed by your proctor, you will be given 1 warning, you must continue after the warning or forfeit your attempt. No other warnings will be given.

NOTE: For all events you will be furnished a helmet and weight vest.

1. Aerial Climb:

The applicant, wearing the proper safety equipment, with the addition of a safety line and belt, will climb a freestanding aerial device set to an angle of 60 degrees and to a height of seventy-five (75) feet. Each rung of the aerial device must be touched with either foot (no rung skipping) until the applicant can touch the top rung; and then return down the ladder. The proper placement of the hands while climbing should be on the rungs of the device. The applicant's time will begin when their foot touches the first rung of the ladder.

***Purpose:** Firefighters are often called upon to climb and descend ladders in a safe and rapid manner. This exercise will display such ability.*

2. Rescue drag:

The applicant must drag (**cannot lift and carry**) a "Rescue Randy" (weighing 175 pounds) Fifty feet (50) to the designated finish line.

***Purpose:** The ability to carry/drag unconscious victims to safety is a vital task, which every firefighter must be ready to perform at all times while on duty.*

3. Ventilation Event:

The Candidate will lift a 10lb sledgehammer and strike a Keiser Sled moving the sled the required distance using the straddle method. (Between the legs)

***Purpose:** Firefighters may be called upon to open ventilation openings in a roof. This is sometimes accomplished using an ax in the above-described fashion.*

4. SCBA & Hose Crawl:

The candidate wearing a 50 pound weighted vest and an SCBA covered face piece must follow a charged hose line through the burn building.

***Purpose:** Firefighters are called upon to execute search and rescue operations, many of which must take place in confined areas where the firefighter is completely surrounded by dense heavy smoke or darkness. Should the individual not be able to deal with these surrounding, this task could not be accomplished and would possibly endanger their life and the lives of others.*

NOTE: Time keeper will stop the timer during walking to the event and donning and doffing of facepiece..

As a reference this is approximately the half-way point in total time.

5. Hose drag:

A Simulated 100' section of 1 3/4" charged hose is positioned at a starting point. The candidate will be required to pick up the hoseline at the nozzle that is secured in the off position, and move it along a designated pathway, 100' away without pausing to rest and lay the hose down after crossing the line. **(Do not drop or throw the nozzle.)**.

Purpose: Firefighters must be prepared to move charged water lines on the fire ground. Sometimes this is done with little or no help.

6. Tool Lift and Carry:

The applicant will lift and carry a 50lb weight from a designated area to another designated area on the ground 50 feet away. The applicant will put the weight down and return to the starting area for a 2nd weight and carry it to the 1st weight. The applicants will then go back to the starting area and touch it. Next the applicant will return the weights back to the starting area one at a time.

Purpose: Firefighters must be able to carry and lift different types of equipment from the apparatus to the scene.

7. Hose Stack:

14 (Fourteen) rolled sections of 3" hose each weighing about 56lbs. will be in an upright orderly fashion, positioned on the bottom row of a hose rack. The candidate will lift the hose, one section at a time and place them on the top rack of the hose rack, next to each other. The candidate will then proceed; reverse the order and lift each section from the top rack, back to the bottom rack in an orderly fashion. The overall time will stop when the last section of hose is placed on the bottom rack.

Purpose: Firefighters require endurance and upper body strength.